

Alumni Association of St. Joseph's College, Coonoor.



Rules & Regulations and Memorandum of Association

Registered Office :

"Alumni Office"

**St. Joseph's Boys' Higher Secondary School,
Coonoor - 643 102, The Nilgiris.**

RULES AND REGULATIONS of the Alumni Association of St. Joseph's College, Coonoor

1. The name of the Society is ALUMNI ASSOCIATION OF ST. JOSEPH'S COLLEGE, COONOR
2. The Registered Office of the Society shall be at Alumni Office, St. Joseph's Boys' Higher Secondary School, Coonoor – 643 102.
3. The Society was formed on 7th December 2013.
4. The Office of the Society is within the jurisdiction of the District Registrar of Nilgiris.
5. The business hours of the Society shall be between 10-00 a.m. & 5-00 p.m.
6. THE OBJECTIVES OF THE SOCIETY ARE AS FOLLOWS:
 - a. To promote mutual contacts and friendship between the old students of St. Joseph's Boys' Higher Secondary School, Coonoor.
 - b. To give scholarship to students irrespective of caste, creed, religion or place of birth.
 - c. To promote sports activities, games, health education, conduct tournaments, sports meet, recreation centres and such other activities meant for imparting education to the public-irrespective of religion, caste creed or place of birth.
 - d. To undertake other public charitable work or works as the said Society shall decide from time to time.
 - e. To collect and utilize subscriptions and donations to carry out the objectives of the Society.
 - f. To donate funds to or assist other societies having the same or similar objectives.

- g. To create trust or trusts, vest properties of the Society in such trust or trusts having the same or similar objectives and to appoint trustees to such trust or trusts according to law for efficient management of the properties in furtherance of the objectives of the Society.
- h. To apply and utilize the income derived from the properties of the Society solely for the purpose of promoting the objectives of the Society and no income or any part thereof shall be paid or transferred to any member of this Society at any time by way of dividend or bonus otherwise to any other person or persons claiming through or under any members of the Society.
- i. To use the property or properties of the Society for the sole purpose of promoting the objectives of the Society and the same shall not be transferred to any member or members of the Society.
- j. The Society shall however make legitimate payment to any executive member, person(s) employed by the Society or any other person(s) for service(s) rendered to the Society.

7. ADMISSION OF MEMBERS :

- a. Any person who was a student of St. Joseph's Boys' Hr. Sec. School, Coonoor, is eligible to become a member, subject to such membership being approved by the Executive Committee.
- b. A person desirous of becoming a member shall make an application in the prescribed form to the Executive Committee containing the particulars of his name, address, occupation etc.
- c. The membership fee payable by a member of the Society shall be Rs.1000/- [Rupees One Thousand only], which has to be a one time life membership fee, apart from which a sum of Rs.100/- (Rupees One Hundred only) shall be payable towards admission fee.
- d. The Executive Committee shall have absolute discretion in the matter of admission of a person to the membership of the Society and by virtue thereof shall have the powers to deny membership to any person without assigning any reason.

8. EXECUTIVE COMMITTEE

The President and the Secretary shall direct the Society.

- a. All the affairs of the Society shall be managed, controlled and administered by the Executive Committee. The Executive Committee shall consist of ~~nine~~ members, with the designation of President, Vice-President, Secretary, Joint-Secretary, Treasurer, Chairman and five Committee Members. Other than the Chairman, all the other members shall be elected every year from among the members not in arrears of subscription at the Annual General Body Meeting. No member is eligible to become a member of the Executive Committee for more than two consecutive years, except if the General Body of the Society at the Annual General Meeting so thinks it necessary. The Principal of St. Joseph's Boys' College shall be Ex-officio Chairman. The Chairman is exempt from paying the subscription and admission fee mentioned above. Besides the five Committee Members, one member may be represented in the Committee from any city / region where a sizeable population of old students of the school exists Coimbatore, Chennai, Kochi, Bangalore and Tirupur etc.
- b. All funds, properties, assets and securities belonging to or vested in the Society shall be under the control of the Executive Committee, which shall be exercised in relation thereto all powers and authorities as if the same were in trust with the trustee thereof.
- c. The Executive Committee shall meet at least once in three months. Five members present shall form the quorum of the meeting. The Chairman shall preside over all meetings of the Executive Committee and in his absence the President shall preside and in the absence of both the Chairman and President any other Office Bearer/Committee Member elected by the members present shall preside.
- d. In case any member of the Executive Committee is absent for three consecutive meetings he shall automatically stand removed from the Executive Committee and the Executive Committee shall co-opt in his place some other member, till the end of the next Annual General Body Meeting. This however, shall not apply to the ex-officio Chairman.

9. POWERS OF THE EXECUTIVE COMMITTEE

The Executive Committee of the Society as constituted above shall have power, subject to the rules of the Society to do all such things as are necessary or expedient for the management of the affairs of the Society or which may be conducive to the attainment of the objectives of the Society. In particular it may:

- a. Purchase, hire or borrow any property, which in the opinion of the Executive Committee, is essential for the attainment of the objectives of the Society upon such terms and conditions as the Executive Committee shall think proper on behalf of the Society.
- b. Sell, exchange, mortgage or otherwise alienate in any manner the property of the Society or invest or reinvest the money or proceeds in Government approved securities, fixed deposits, or other investments, as the Society may think proper in order to achieve the objects of the Society.
- c. Borrow or raise funds in any manner whatsoever including the levy of a periodical or recurring subscription on its members or by enhancement of the fee required to be paid by the members for their enrolment.
- d. Disqualify any person or member from being elected as Office bearer of the Society or expel or otherwise curtail the rights or privileges of any member whose activities may endanger or jeopardize the theme and objects for which the Society is incorporated or if the member by his conduct has brought disrespect to the School or the Society.

10. MEETINGS.

- a. The Annual General Body Meeting shall be held within three months of the Closing of Accounts on a date to be decided by the Executive Committee. The Financial year of the Society shall be the year ending with the 31st day of March. The notice of the Annual General Body meeting shall be issued to the members at least twenty-one days in advance. The notice shall contain time, date and agenda of the meeting.

- b. The Business of the Annual General Body Meeting shall be:
 - 1. To consider the Society's Annual Report presented by the Executive Committee.
 - 2. To consider the studied accounts of receipts and expenditure of the previous year.
 - 3. To elect the President and other members of the Executive Committee for the ensuing year.
 - 4. To consider any other matter brought before the meeting either by the Executive Committee or by a member present in the meeting concerning the management and welfare of the Society.
 - c. **Seven members** or one third of the total membership of the Society, personally present, whichever is lower, shall form the quorum.
 - d. In case any meeting cannot be proceeded with, for want of quorum the meeting shall be adjourned to another date as the Executive Committee may think proper. If on the adjourned date there is no quorum the Chairman may transact the business of the meeting which shall be binding on all members of the Society.
 - e. An Extraordinary General Body Meeting shall be convened at such place and time as the Executive Committee may deem fit on the written requisition of at least ten members showing reason (s) for convening the same and shall be convened within fifteen days of the receipt of the requisition giving at least a week's notice to the members.
11. All properties of the Society, movable and immovable, whether existing at the time of registration of the Society or later acquired, shall be vested in the Executive Committee for the time being and all documents relating thereto affecting such property shall be taken and shall stand and be deemed to stand in the name of the Society. All documents relating to the properties of the Society shall be executed for and on behalf of the Society, by the President or in his absence by the member of the Executive Committee whosoever is authorized by resolution duly passed for the purpose.

12. All suits, complaints and applications by or against the Society in any Court or office whatsoever, shall be instituted or filed in the name of the Society, under the signature of the President or for any cause, he is unable to do so, on account of physical absence or otherwise, any other member of the Executive Committee, as permitted under law, by a resolution of the Executive Committee containing such authorization, duly passed for the purpose.

13. All funds of the Society shall be invested in Bank(s) approved by the Executive Committee or in approved Government securities. The President, Secretary and Treasurer shall be entitled to and authorized to deal with the same. For the purpose of dealing with Bank(s) or Government securities and investment, the Treasurer along with the President or Secretary shall be and hereby authorized to sign, endorse, negotiate and otherwise deal with such accounts, funds or investments including drawings of money from any Bank(s) by issuing cheque on behalf of the Society.

14. ALTERATION OF RULES:

These rules may be amended, altered or modified and additions or deductions may be made thereto by a special resolution of the Society, passed by a majority of two-third of the members present or 30 members forming the quorum for a meeting at the General Body Meeting/Extraordinary General Body Meeting convened for the purpose.

15. COMMON SEAL :

The Society shall have a common seal which shall be in the custody of the Secretary, at the Alumni Office.

16. VOTE:

A resolution put to vote shall be decided on by show of hands unless a poll is demanded by atleast five members present. All the members shall have only one vote, but in case the result is a tie the Chairman of the meeting shall exercise his casting vote.

17. ACCOUNTS AND AUDIT

Proper books of accounts and records along with vouchers duly stamped shall be maintained by the Treasurer. The Treasurer shall prepare receipts and expenditure accounts at the end of the financial year and get it audited by the auditor of the Society. The accounts of the Society shall be audited by a qualified Chartered Accountant appointed by the General Body Meeting.

The Society shall file within a month from the date of the Annual general body meeting, the following.

- a. An audited copy of such receipts and expenditure, accounts, balance sheet and report.
- b. Statement of the names and address and occupation of persons at the expiry of the Financial year who were members of the registered Society and
- c. A declaration to the effect that the Society has been carrying on business during the financial year.

18. WINDING UP

In the event of the Society being wound up, all the properties remaining after all the debts and liabilities, if any, are settled, shall be given to any other society or societies having the same or similar objects and no part of the property or properties shall be transferred to any member of the Society nor the same shall be divided among the members of the Society. This shall be determined by the votes of not less than three-fifths of the members present at a general body meeting held at the time of dissolution.

19. SUPPLIES OF COPIES OF BY-LAWS, ETC.

The Society shall supply any member on application and on payment of Rs.100/- per document.

- a. Its By-laws
- b. Receipts and expenditure account
- c. Balance Sheet

20. REGISTER OF MEMBERS, ACCOUNT BOOKS AND MINUTES BOOKS, ETC.

The Society shall keep,

- a. Register of members
- b. Proceedings of its general body meetings, Executive Committee meetings in books duly signed by the Chairman of the meeting or by the chairman of the next meeting and books of accounts at the registered office of the Society and shall during business hours be open for inspection by any member free of charge.
- c. The Balance Sheet

21. ARBITRATION

Any dispute or difference which may arise between the members of the Society or between any member or members, or a former member or members of the Society and the Society, or its Committee, with regard to the construction / meaning or interpretation of the Rules or By Laws of the Society / or pertaining to the accounts / or related to the members or to any alleged breach of rules or By Laws / or the suspension or expulsion of any member from the Association / or the rights and liabilities of the members under the Rules and By Laws / or any other matter relating to the affairs of the Society and on any account whatsoever, which cannot be satisfactorily settled under any procedure already provided for such purpose, such matters in difference shall be referred to and settled only by Arbitration. In such an event, each one of the parties at dispute shall appoint an arbitrator and the appointed arbitrators shall appoint a third arbitrator. Only members of the Society can be appointed arbitrators. The decision arrived at by such arbitration shall be final and binding on all parties. This rule shall be deemed to be a submission within the meaning of the Arbitration and Conciliation Act 1996, including any statutory modifications to it.

Alumni Association of St. Joseph's College, Coonoor

MEMORANDUM OF ASSOCIATION

1. The name of the Society is ALUMNI ASSOCIATION OF "ST. JOSEPH'S COLLEGE, COONOR.
2. The objectives of the Society are as follows:
 - a. To promote mutual contacts and friendship between the old students of St. Joseph's Boys' Hr. Sec. School, Coonoor.
 - b. To give Scholarship to students irrespective of caste, creed religion or place of birth.
 - c. To promote sports activities, games, health education, conduct tournaments, sports meet, recreation centres and such other activities meant for imparting education to the public irrespective of religion, caste, creed or place of birth.
 - d. To undertake other public charitable work or works as the said Society shall decide from time to time.
 - e. To collect and utilize subscription and donations to carry out the objectives of the Society.
 - f. To donate funds to or assist other Societies having the same or similar objectives.
 - g. To create trust or trusts, vest properties of the Society in such Trust or Trusts having the same or similar objects and to appoint trustees to such Trust or Trusts according to law for efficient management of the properties in furtherance of the objectives of the Society.
 - h. To apply and utilise the income derived from the properties of the Society solely for the purpose of promoting the objects of the Society and no income or any part thereof shall be paid or transferred to any member of this Society at any time by way of dividend, bonus otherwise to any other person or persons claiming through or under any member or members of the Society.

- i. To use the property or properties of the Society for the sole purpose of promoting the objects of the Society, and the same shall not be transferred to any member of the Society.
 - j. The Society shall however make legitimate payment to any Executive Member, Person(s) employed by the Society or any other person(s) for service(s) rendered, to the Society and the Society may make payment of interests on loans, if any advanced by any member of the Society.
3. Names and addresses and occupation of the members of the Executive Committee to whom by the Rules and Regulations of the Society the management of its affairs is entrusted on this date is given in Form No. VI.



Form No. II

(See Rule 8 Of the TamilNadu Societies Registration Rules,1978)

**CERTIFICATE OF REGISTRATION UNDER SECTION 10 OF THE TAMIL NADU
ACT, 1975 (TAMIL NADU ACT 27 OF 1975)**

CERTIFICATE OF REGISTRATION OF SOCIETIES

Sl. No. : 52 / 2014

I hereby Certify that

"Alumini Association of St.Josephs College Coonoor."

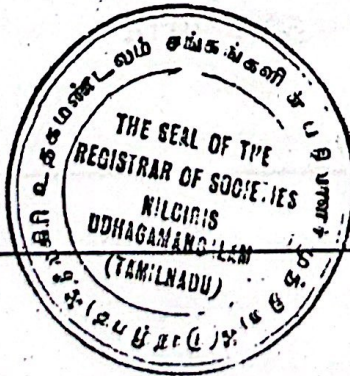
has this day been Registered Under The Tamil Nadu Societies Registration Act,1975
(Tamil Nadu Act 27 of 1975).

Given under my hand at **UTHAGAMANDALAM**

this 2 nd day of May 2014

Seal :

Station :



Signature of the Registrar

**REGISTRAR OF SOCIETIES
UTHAGAMANDALAM**

Form No. VI

(See Rule 16 of the Tamil Nadu Societies Registration Rules, 1978)

**REGISTER OF MEMBERS TO BE MAINTAINED UNDER
SUB-SECTION (1) OF SECTION 14 OF THE TAMIL NADU
SOCIETIES REGISTRATION ACT, 1975
(TAMIL NADU ACT 27 OF 1975)**

REGISTER OF MEMBERS

1.	Name and Address of the Society	Alumni Association of St. Joseph's College, Coonoor, Alumni Office, St. Joseph's Boys' Higher Secondary School, Coonoor - 643 102.
2.	Date of Registration	2nd May 2014
3.	The Registration number and year of Registration	52 / 2014

Sl. No.	Name of the Member	Full Address of the member	Occupation	Date of enrolment	Date of resignation or removal	Signature
1.	Bro. George Joseph S/o. Mr. Joseph principal@stjosephs coonoor.com	St. Joseph's Boys' Hr. Sec. School, Coonoor - 643 102	Principal	9.12.2013		
2.	Dr. P. K. Ramachandran S/o. Mr. V. K. Damodaran Nambiar Tel : 09443330982 pkrchandran@ yahoo.co.in	26/C, Appleby Road, Coonoor - 643 102.	Doctor	9.12.2013		
3	Mr. Neeraj V Jain S/o. Mr. P. Vinod Kumar Jain Tel : 09842294831 neerajessentialoil@ rediffmail.com	51, Mount Pleasant Road, Coonoor - 643 102.	Business	9.12.2013		
4	Mr. Rakesh Jain S/o. Mr. Padum Chand Jain Tel : 09443027767 pcjainrakesh@yahoo.com	51, Mount Pleasant Road, Coonoor - 643 102.	Business	9.12.2013		
5	Mr. Pramod Chand S/o. Mr. S. Gulabchand Tel : 09843032562 pramod_kochar@ yahoo.com	23, Mount Pleasant Road, Coonoor - 643 102.	Business	9.12.2013		
6	Mr. Thiagarajan S/o. Mr. Hutchi Gowder Tel : 09443376929 thiagarajhgowder@ gmail.com	Shanthi Tea Industry, Aravenu P. O., Kotagiri.	Business	9.12.2013		

Sl. No.	Name of the Member	Full Address of the member	Occupation	Date of enrolment	Date of resignation or removal	Signature
7.	Mr. Noor Mohammed S/o. Mr. Mohammed Oomar Tel : 09842230577 o.noormohammed@gmail.com	Kizer Manzil 75A, College Road, Coonoor - 643 102	Business	9.12.2013		
8.	Mr. Khivraj Sancheti S/o. Mr. S. Fathilal Sanchetti Tel : 09443033712 vaishali.ent@gmail.com	Sunny Side, Near Union Church, Coonoor - 643 101.	Business	9.12.2013		
9.	Mr. Cedric Joseph S/o. Mr. R. Joseph Tel : 09443035551 cedrik_joseph@yahoo.co.in	36, Courtenay Near HPO Coonoor - 643 101	Business	9.12.2013		
10.	Mr. Manmohan Jain S/o. Mr. G. Gyanchand Tel : 09443027566 manmohancnr234@gmail.com	Pulse Beat Marketing 27, Stanes School Road, Coonoor - 643 101.	Business	9.12.2013		
11	Mr. John Thekkanel S/o. Mr. T. M. John Tel : 09443735640 john_t_j@yahoo.com	113, Woodside, Appleby Road, Wellington P. O. 643 232	Business	9.12.2013		
12.	Mr. Gajender Kumar S/o. Mr. P. Goolabchand Tel : 09443521333 gsensex1@yahoo.com	"Ekanth" Woodcote, Coonoor - 643 102.	Business	9.12.2013		

Sl. No.	Name of the Member	Full Address of the member	Occupation	Date of enrolment	Date of resignation or removal	Signature
13.	Mr. R. Shivanand S/o. Mr. N. Ramakrishnan Tel : 09443461611 shivanand.lawyer@gmail.com	Jurists Chamber, 9, Padma Nivas, Mount Pleasant Rd, Coonoor - 643 102.	Advocate	9.12.2013		
14	Mr. P. Vinod Kumar Jain S/o. Mr. Padum Chand Jain Tel : 09843021309 neeraj_eucalyptus@rediffmail.com	51, Mount Pleasant Road, Coonoor - 643 102.	Business	9.12.2013		
15	Mr. Pannalal S/o. Mr. Goolabchand Tel : 09486635445	84, Circular Road, Mount Pleasant Road, Coonoor - 643 102.	Business	9.12.2013		
16	S. Sree Kumar S/o. Mr. E. Sreedharan Tel : 09443030905 sreelaw@gmail.com	"Sree" 187, Kamarajapuram, Rockeby, Coonoor - 643 101.	Advocate	9.12.2013		
17	Mr. G. Kushal Chand S/o. Mr. M. Gajrah Tel : 09443053548 gkushalchand@gmail.com	Kushal Medical Stores Kamaraj Square, Kotagiri - 643 217	Business	9.12.2013		
18	G. Prasan Chand S/o. Mr. LG Jhabakh Tel : 09443030576 prasanjhabakh@gmail.com	"Kalyan Kunj" Balaclava Coonoor - 643 102.	Business	9.12.2013		
19	Mr. Ashok Suri S/o. Mr. K. L. Suri Tel : 09443568267 ashokamitenterprises@yahoo.com	Kismet, Appleby Road, Wellington 643 232	Business	9.12.2013		

Sl. No.	Name of the Member	Full Address of the member	Occupation	Date of enrolment	Date of resignation or removal	Signature
20	Mr. Richardson. P. A. S/o. Mr. P. M. Anthony Tel : 09943083678 richiedudein@yahoo.co.in	6/296-A, PML Colony, Ossatty, Aruvankadu P. O., The Nilgiris.	Merchant Navy	9.12.2013		
21.	Mr. P. S. Murali S/o. Mr. P. S. Murali Tel : 09942802703 psmurali@gmail.com	Murali Nivas, College Road, Coonoor - 643 102	Business	9.12.2013		
22	Mr. Nikhil Suresh S/o. Mr. P. Suresh Tel : 09787317171 nikhil_lakshan@yahoo.in	Lakshan, 72, Quail Hill, Coonoor - 643 101.	Business	9.12.2013		

WITNESSES :

Name & Address

1. Mr. Charles Nathan 9488482303
"D Rock"
Lamb's Rock, Coonoor.
2. Mr. T. C. Jacob 9843098033
Thoppil House
Opp. H.P.O., Bedford,
Coonoor - 643 101.